

Jasper County Airport
2326 West Clark Street
Rensselaer, IN 47978
219.866.2100



REGULAR MEETING OF THE JASPER COUNTY AIRPORT AUTHORITY BOARD May 14, 2020

The Jasper County Airport Authority Board (JCAA) met on May 14, 2020, at 4:00 p.m. Central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978 in addition to electronic/virtual attendance via FreeConferenceCall.com. Forming a quorum were JCAA President David W. Pettet (on site), JCAA Vice-President Sean M. Yallaly (on site), and JCAA Secretary/Treasurer W. Craig Jackson, (on site at 4:13 pm). Also in attendance were Airport Manager Ray Seif (on site), JCAA Attorney Richard F. Comingore (on site), and JCAA Consultant/Engineer Ken Ross, P.E. (electronic/virtual attendance).

Upon reaching a quorum at 4:13 pm, Mr. Pettet called the meeting to order and led the JCAA in the Pledge of Allegiance.

Mr. Yallaly motioned to approve the JCAA's April 9, 2020 regular board meeting minutes, which was seconded by Mr. Jackson, and approved unanimously by the JCAA Board.

Mr. Ross presented NGC Task order #2, which went along with the Phegley Acquisition. Although JCAA previously discussed the conditions including the associated consultant fees, the Task Order was not previously signed. Mr. Ross presented NGC Task order #2 dated September 23rd, 2019 for the board's review and signature. After discussion, Mr. Yallaly's motion, and second by Mr. Jackson, JCAA voted unanimously to ratify NGC task order #2 dated September 23rd, 2019 and allow JCAA President to sign the Task Order.

Mr. Ross presented AIP 12 grant closeout documents, asking the board to approve the close out documents and allow board president Pettet to sign the documents. After discussion, Mr. Yallaly's motion, and second by Mr. Jackson, the JCAA voted unanimously to approve AIP 12 Closeout documents and allow Mr. Pettet to sign the documents.

Mr. Ross discussed AIP 14, the grant for the eligible 47 acre portion of the Eldridge lot, asking the board to approve the pre-app, final app, and certifications and authorize board president Dave Pettet to sign those documents. With Mr. Yallaly's motion, second by Mr. Jackson, the JCAA voted unanimously to approve application of AIP 14 for the Eldridge 47 ac and authorize Mr. Pettet to sign the needed documents.

Mr. Ross presented NGC task order 3 for the Eldridge lot. With Mr. Jackson's motion, second by Mr. Yallaly, the JCAA voted unanimously to accept NGC task order 3 in the amount of \$12,500, which included \$6,000 for the appraisal/review appraisal for the Eldridge lot.

JCAA Attorney Richard Comingore presented the attorney's report, which included the annual nepotism policy signature for board members.

Mr. Seif presented the manager's report, discussing hangar leases, fuel sales, Eldridge survey, and the Eldridge real estate purchase agreement addendum 1 for parcel A and parcel B,

"A mile of highway will take you a mile, but a mile of runway will take you anywhere." -Author Unknown

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which was suggested by the closing agent/title company. With Mr. Yallaly's motion, second by Mr. Jackson, JCAA voted unanimously to accept addendum 1 to parcel a and parcel b.

Mr. Seif suggested the board adopt resolution 3-2020 to facilitate the execution of the closing documents for the Eldridge lot acquisition, which would allow Mr. Pettet or Mr. Yallaly, in addition to Mr. Jackson to execute the closing documents on behalf of the JCAA. With Mr. Yallaly's motion, second by Mr. Jackson, JCAA voted unanimously to adopt resolution 3-2020 allowing Mr. Pettet or Mr. Yallaly, and Mr. Jackson to represent the JCAA board in the Eldridge lot acquisition, allowing them to execute the closing documents on behalf of the JCAA.

Mr. Seif suggested the board adopt resolution 4-2020, allowing any currently-approved check signer to be able to transfer the funds needed for the acquisition of the Eldridge lot. With Mr. Yallaly's motion, second by Mr. Jackson, JCAA voted unanimously to adopt resolution 4-2020 to facilitate the closing of the Eldridge lot acquisition by allowing current check signers to be able to transfer the funds needed for closing.

Mr. Seif and Mr. Ross discussed the Cares Act suggesting the airport use the funding to reimburse operating expenses. With Mr. Yallaly's motion, second by Mr. Jackson, JCAA voted unanimously to accept AIP13, FAA Cares Act grant funding in the amount of \$30,000, which will be used to reimburse operating expenses, and authorize JCAA President Pettet to sign the grant documents.

Mr. Seif presented the airport manager's payroll, 11.92 comp time earned for weeks starting 4/6/20-5/4/20 including \$10.68 reimbursement for supplies and \$230 reimbursement for flight training. With Mr. Yallaly's motion, second by Mr. Jackson, JCAA voted unanimously to accept the airport manager's payroll, comp time, and reimbursement.

Mr. Seif discussed creating an opportunity for a high school internship in the summer. The intern would be immersed in aviation and the airport would get needed help and potentially have a source for someone to fill in when needed in the future. The internship would be a paid \$10/ hour no benefit position for June and July with a 20 hours per week or as needed schedule.

Mr. Seif also discussed the selection process for a new engineering/consulting firm. Mr. Jackson and Mr. Yallaly agreed to serve on the intern and consultant selection panel with Mr. Seif.

Mr. Seif discussed wanting to dispose of the green overstuffed couches in the conference room. The board suggested disposing rather than storing due to the minimal value and the risk of bug/rat infestation.

Claims totaling \$15,883.97 were presented to the board. After discussion, Mr. Yallaly's motion, and second by Mr. Jackson, JCAA voted unanimously to pay claims totaling \$15,883.97.

Finally, the JCAA board adjourned its regular meeting.

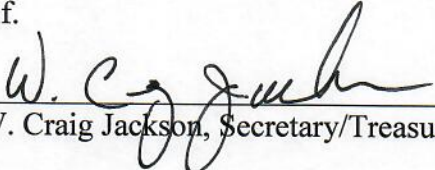
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BE IT RESOLVED that the JCAA's next meeting shall be held on Thursday, June 11, 2020, at 4:00 p.m. central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978 as well as electronically through FreeConferenceCall.com.

The Minutes were compiled by Mr. Seif.



W. Craig Jackson, Secretary/Treasurer