

Jasper County Airport
2326 West Clark Street
Rensselaer, IN 47978
219.866.2100



**REGULAR MEETING OF THE JASPER COUNTY AIRPORT AUTHORITY BOARD
July 5, 2017**

The Jasper County Airport Authority Board (JCAA) met on July 5, 2017, at 6:30 p.m. Central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978. Forming a quorum were JCAA President Timothy A. Curless, JCAA Vice President David W. Pettet, JCAA Secretary/Treasurer W. Craig Jackson, and JCAA Board member Sean M. Yallaly. Also in attendance were Airport Attorney Richard F. Comingore, Airport Manager Ray Seif, and Airport Engineer, Ken Ross, P.E.

The meeting was called to order at 6:37 p.m. central time by Mr. Timothy Curless. Mr. W. Craig Jackson motioned to approve the Minutes of the JCAA's June 7, 2017 meeting. The motion was seconded by Mr. Curless and subsequently approved unanimously.

Mr. Ken Ross, P.E., NGC Engineering presented the Engineer's Report. Mr. Ross suggested the airport pay Hamastra's final pay request after withholding an amount equal to 200% of the remaining work as a retainage. Mr. Ross would calculate the cost of the remaining work, forwarding that amount to Airport Manager Ray Seif for verification and payment after withholding 200% as a retainer. After discussion, Mr. Sean Yallaly motioned to pay Hamstra's Final Pay request once retainer is suggested by Ken Ross and agreed upon by Ray Seif. The motion was seconded by Mr. Pettet and subsequently passed by unanimous vote of the JCAA Board.

Mr. Ross asked the board to authorize Mr. Curless to sign the NavAid project cover letter and close out docs for AIP-11. After motion by Mr. Yallaly, second by Mr. Jackson, the motion authorizing Mr. Curless to sign the NavAid project cover letter and close out docs for AIP-11 passed by unanimous vote of the board.

After updating the board on the NavAid Project status, Mr. Ross asked the board to Authorize Mr. Seif to sign substantial completion paperwork once the NavAid project is completed. Upon motion by Mr. Jackson, second by Mr. Curless, the motion to authorize Mr. Seif to sign the substantial completion documents once the NavAid project is complete passed by unanimous vote of the board.

Mr. Ross presented Michiana payroll verification for week of 4/30/17, asking the board to authorize Mr. Seif to sign the certified payroll verification. Upon motion by Mr. Pettet, second by Mr. Jackson, the motion to allow Mr. Seif to sign Michiana certified payroll verification for the week of 4/30/17 passed by unanimous vote of the board.

Mr. Ross asked JCAA to approve payment of NavAid project AIP-11 Partial Pay Request to be paid once FAA/INDot funding, in combination with the Flight Check Refund:

AIP-11 Final Partial Pay Request 4

Flight Check Credit	\$(7,476.10)
ADB Inv. 18514	\$244.72

"A mile of highway will take you a mile, but a mile of runway will take you anywhere." -Author Unknown

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Delete Adjustment (Baffles)	\$3,340.94
Michiana App 3.	\$1,080.00
Michiana App 4.	\$10,377.15
NGC Invoice 2139	\$2,299.75

Upon motion by Mr. Yallaly, second by Mr. Pettet, the motion to pay AIP 11 Partial Pay Request 4 once FAA/INDot funding comes in passed by unanimous vote of the board.

Mr. Ross also asked the board to authorize Mr. Seif to supplement Michiana App 4. With an additional \$2,305 to cover the retainage released on the guidance signs and NDB antenna removal, which were not part of the grant. After motion by Mr. Yallaly, second by Mr. Curless, the motion to supplement Michiana App 4 with an additional \$2305 passed by unanimous vote of the board.

Mr. Seif presented the Manager's Report discussing such items as fuel/hanger sales, needed supplies, insurance policy renewal, and future charity events at the airport. Mr. Seif also presented a tie down agreement for the JCAA Board's review and adoption. After review, motion by Mr. Yallaly, second by Mr. Curless, the motion to approve and adopt the tie down agreement passed by unanimous vote of the board.

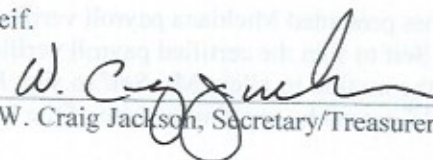
After a motion by Mr. Yallaly, second by Mr. Pettet, the motion to accept the Treasurer's Report passed by unanimous vote of the JCAA Board.

After motion by Mr. Yallaly, second by Mr. Pettet, the motion to approve claims in the amount of **\$13,228.50** passed by unanimous vote of the JCAA Board.

Finally, with Mr. Yallaly's motion, second by Mr. Curless, the JCAA unanimously voted to adjourn its meeting at 7:49 p.m.

BE IT RESOLVED that the JCAA's next, regular meeting shall be held on Wednesday, August 2nd, 2017, at 6:30 p.m. central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978.

The Minutes were compiled by Mr. Seif.


W. Craig Jackson, Secretary/Treasurer

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ACCOUNTS PAYABLE VOUCHER REGISTER

Inper County Airport Authority

Governmental Unit

Agency

NOTES: (1) Use both sides of form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed. (2) The Memorandum column is for entering action on accounts payable vouchers if disallowed in whole or in part, if continued to a later meeting or governing board, or for other pertinent information.

For Period July 6, 2017 to August 2, 2017

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Prescribed by State Board of Accounts

General Form No. 364 (2007)

DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	OFFICE, DEPARTMENT OR FUND	AMOUNT OF VOUCHER	AMOUNT ALLOWED	CHECK/WARRANT NUMBER	MEMORANDUM (See Note (2) Above)
7/5/2017	927	American Express	Rotary	\$ 79 0.32		ACH	
7/26/2017	928	American Melt Blown & Filtration	Operating	\$ 92 0.00		2180	Spill Kit for fuel farm- Will pick up with check
7/25/2017	929	Anders Water	Operating	\$ 11 0.00		2181	
7/25/2017	930	Arrow Energy	Rotary	\$ 25,701 0.76		2178	100LL
7/11/2017	931	B&H	Operating	\$ 3,100 0.00		2182	
7/22/2017	932	Boston Service Group	Operating	\$ 580 0.00		2183	Annual Fuel Farm Service
7/25/2017	933	Blue Globes, LLC	Operating	\$ 232 0.12		2193, 2194	\$115.96 to be paid by Larry Williams
7/1/2017	934	CenturyLink	Operating	\$ 223 0.24		2171	
7/10/2017	935	City of Rensselaer Utilities Department	Operating	\$ 870 0.94		2169	
7/12, 7/10	936	Consolidated Insurance Agency	Operating	\$ 15,741 0.00		2184	Property and Pro Liab Renewal
8/2/2017	937	David W. Pettet	Operating	\$ 30 0.19		2174	7/5 Board Meeting
7/31/2017	938	Eastern Aviation Fuels	Rotary	\$ 11,611 0.72		2179	JetA
7/7, 8/1	939	Indiana Department of Revenue	Operating/Rotary	\$ 2,337 0.03		ACH	
7/21/2017	940	Indiana Department of Workforce Development	Operating	\$ 48 0.08		2172	Q2 Unemployment
7/14, 7/30	941	Indiana Public Retirement System	Operating	\$ 589 0.84		ACH	
6/27, 7/3, 7/7	942	Inuit Merchant Services	Operating/Rotary	\$ 56 0.23		ACH	
6/30/2017	943	Orion	Rotary	\$ 340 0.80		ACH	
7/19/2017	944	PNC Bank	Operating	\$ 449 0.31		2185	
7/12, 7/30	945	Ray Self	Operating	\$ 3,404 0.91		2168, 2173	
8/1/2017	946	Rensselaer Petroleum	Operating	\$ 57 0.31		2186	
6/30/2017	947	Richard F. Comlagore	Operating	\$ 900 0.00		2187	April-June
7/8/2017	948	RSNet	Operating	\$ 180 0.00		2188	
8/2/2017	949	Sean Yalaly	Operating	\$ 32 0.32		2175	7/5 Board Meeting
7/6/2017	950	Steve's Overhead Door	Operating	\$ 596 0.40		2189	MX Hangar North Door MX
8/2/2017	951	Timothy A Curless	Operating	\$ 30 0.19		2176	7/5 Board Meeting
7/20/2017	952	TV Cable	Operating	\$ 32 0.03		2190	
7/7/2017	953	US Treasury	Operating	\$ 1,301 0.72		ACH	
7/31/2017	954	Valade Electric	Operating	\$ 399 0.50		2191	Obstruction Light on AWOS
7/20/2017	955	Verizon	Operating	\$ 76 0.67		2191	
8/2/2017	956	W. Craig Jackson	Operating	\$ 30 0.19		2177	7/5 Board Meeting

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

August 2, 2017

W. C. Jackson
Treasurer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing accounts payable voucher register, consisting of 1 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$67,886.02

Date this 2nd day of August 2017

W. C. Jackson
W. C. Jackson
W. C. Jackson

SIGNATURES OF GOVERNING BOARD