

Jasper County Airport  
2326 West Clark Street  
Rensselaer, IN 47978  
219.866.2100



**REGULAR MEETING OF THE JASPER COUNTY AIRPORT AUTHORITY BOARD  
March 6, 2019**

The Jasper County Airport Authority Board (JCAA) met on March 6, 2019, at 6:30 p.m. Central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978. Forming a quorum were JCAA President David W. Pettet, JCAA Vice President Scan M. Yallaly, JCAA Secretary/Treasurer W. Craig Jackson, JCAA member Allen P. Mushett, and JCAA member Kimberlie J. DeWees. Also in attendance were Airport Manager Ray Seif, JCAA Attorney Richard F. Comingore, and Excel Air Services employee Derek De Jong.

Upon calling the meeting to order at 6:37 p.m. central time, Mr. David W. Pettet led the JCAA in the Pledge of Allegiance before Mr. W. Craig Jackson's motioned to approve the minutes of the JCAA's February 6, 2019 regular meeting, which was seconded by Mrs. Kimberlie J. DeWees, and approved unanimously by the JCAA Board.

Mr. Pettet opened the floor for public comment and participation before proceeding with the opening of the following hay lease sealed bid packets submitted to the airport:

1. Korniak Bros, Inc.-
  - a. Received by airport manager Ray Seif on 3/6/19 at 5:50 pm
  - b. Annual bid amount \$1,501
2. Kohlhagen Farms
  - a. Received by airport manager Ray Seif on 2/26/19 at 11:22 am
  - b. Annual bid amount \$1,500

Following confirmation that both bid packets were valid and met the bid requirements and a brief discussion, and with Mr. Yallaly's motion, second by Mr. Mushett, and vote of the JCAA Board, Kohlhagen farms was selected unanimously as the winning bid due to their recent investment in planting and fertilizing the land.

Mr. Seif presented the manager's report and covering the pavement striping quotes received from AAA Striping in the amount of \$5,500 and Jackson Striping quote of \$6,760. After brief discussion, Mr. Yallaly's motion, second by Mr. Mushett, the JCAA voted unanimously to select AAA Striping's quote in the amount of \$5,500.

Mr. Seif asked for board approval of the airport manager payroll for weeks starting 2/4/19-2/25/19 as well as comp time. With Mrs. DeWees' motion and Mr. Jackson's second, the JCAA board voted unanimously to approve airport manager payroll as well as comp time for the weeks starting 2/4/19-2/25/19.

Mr. Seif and Mrs. DeWees discussed the cash farm tenant's confusion over requesting renewal of the cash farm lease prior to the deadline included in the lease. Tenant Matt Hoyes indicated that he discussed the matter with Commissioner Maxwell and Commissioner Maxwell told him that notice is only needed if he will not renew. Mrs. DeWees confirmed the conversation

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with Commissioner Maxwell. Since the JCAA Board believed that tenant Hoyes attempted to comply with the lease requirement and gave constructive notice via commissioner Maxwell prior to December 1<sup>st</sup>. With Mr. Yallaly's motion, second by Mr. Jackson, JCAA Board voted unanimously to accept the constructive notice to renew the cash farm lease for the final term given by Tenant Matt Hoyes via Commissioner Maxwell.

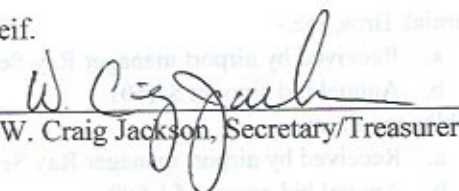
Mr. Jackson and Mr. Seif presented the treasurer's report. With Mr. Yallaly's motion, second by Mrs. DeWees, the JCAA voted unanimously to accept the treasurer's report.

With Mr. Yallaly's motion, second by Mr. Mushett, the board voted unanimously to approve the claims totaling **\$32,028.66**.

Finally, with Mr. Yallaly's motion, second by Mrs. DeWees, the JCAA adjourned its regular meeting at 7:15 pm.

BE IT RESOLVED that the JCAA's next meeting shall be held on Wednesday, April 3, 2019, at 6:30 p.m. central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978.

The Minutes were compiled by Mr. Seif.

  
W. Craig Jackson, Secretary/Treasurer

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