

Jasper County Airport
2326 West Clark Street
Rensselaer, IN 47978
219.866.2100



**REGULAR MEETING OF THE JASPER COUNTY AIRPORT AUTHORITY BOARD
February 8, 2017**

The Jasper County Airport Authority Board (JCAA) met on February 8, 2017, at 6:30 p.m. Central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978. Forming a quorum were JCAA President Timothy A. Curless, JCAA Secretary/Treasurer W. Craig Jackson, and JCAA board member Kimberlie J DeWees. Also in attendance were Airport Attorney Richard F. Comingore and Airport Manager Ray Seif.

Upon calling the meeting to order at 6:46 p.m. Central time, Mr. Curless led the JCAA in the Pledge of Allegiance before Mr. W. Craig Jackson motioned to approve the Minutes of the JCAA's January 4, 2017 regular meeting. The motion was seconded by Mrs. Kimberlie J Dewees and subsequently approved unanimously.

Mr. W. Craig Jackson then motioned to approve the Minutes of the JCAA Board of Finance January 4, 2017 meeting. The motion was seconded by Mr. Timothy Curless and subsequently approved unanimously.

After reading the emailed Engineer's Report sent by JCAA Airport Engineer Ken Ross, Mr. W. Craig Jackson motioned to pay Hamstra Invoice in Application #5:

Hamstra Invoice Application #5:	9 Unit T-Hangar
Total through 1/18/2017	\$86,180.40

Upon motion by Mr. W. Craig Jackson, second by Mrs. Kimberlie J. DeWees, the motion to pay Hamstra Invoice Application #5 in the amount of **\$86,180.40** passed by unanimous vote of the JCAA Board.

The Engineer's Report also asked the JCAA Board to approve payment of **\$200** for the terminal chairs sold to Jasper County Airport by NGC.

Upon motion by Mr. W. Craig Jackson, second by Mrs. Kimberlie J. DeWees, the motion to pay NGC \$200 for the purchase of 2 sets of 3 used terminal chairs purchased from NGC passed by unanimous vote of the JCAA Board.

Airport Attorney Mr. Richard F. Comingore discussed the expiration of an offer to purchase real estate. Mr. Richard F. Comingore also discussed the JCAA Nepotism Policy, requesting board members complete Nepotism forms in addition to IRS W-4 and Indiana WH-4 forms.

Mr. Ray Seif presented the manager's report. Mr. Seif asked the JCAA Board to pass resolution 1-2017, a resolution to accept Jasper County Board of County Commissioners as a bidding agent while soliciting bids for the agricultural usage of the 28.32 tillable acres on the Jasper County Airport Authority's airport property and accepting the Jasper County Board of County Commissioners' bid selection.

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Upon motion by Mrs. Kimberlie J DeWees, second by Mr. W. Craig Jackson, the motion to pass Resolution 1-2017 passed by unanimous vote of the JCAA Board.

Mr. Seif also discussed a daily, weekly, and monthly rent structure for the new hangars as well as the middle hangars, for terms of less than 60 days, not requiring a standard lease. Other topics on the Manager's Report included a recommendation to install individual fire extinguishers (11) in each of the new hangars and the two JCAA garage units; switching to the PNC business checking preferred account; establishing a GSA account; modifying the current lease of hangar space; concession/vending options; Aviation Career Day update; and bringing aviation to area schools.

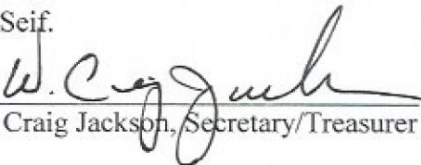
Mr. W. Craig Jackson presented the Treasurer's Report, which upon motion by Mr. Timothy A. Curless, second by Mrs. Kimberlie J. DeWees, was accepted by unanimous vote of the JCAA Board.

Mr. Seif presented the accounts payable voucher register with claims totaling \$122,129.37, which upon motion by Mrs. Kimberlie J. DeWees, second by Mr. W. Craig Jackson, was approved by unanimous vote of the Board.

Finally, with Mr. Timothy A. Curless' motion, second by Mrs. Kimberlie J. DeWees, the JCAA unanimously voted to adjourn its meeting.

BE IT RESOLVED that the JCAA's next, regular meeting shall be held on Wednesday, March 8, 2017, at 6:30 p.m. Central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978.

The Minutes were compiled by Mr. Ray Seif.


W. Craig Jackson, Secretary/Treasurer

ACCOUNTS PAYABLE VOUCHER REGISTER

Jasper County Airport Authority
 Governmental Unit
 Agency

NOTES: (1) Use both sides of form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed. (2) The Memorandum column is for entering action on accounts payable vouchers if disallowed in whole or in part, if continued to a later meeting or governing board, or for other pertinent information.

For Period January 5, 2016 to February 8, 2017

Page 1 of 1 Pages

Prescribed by State Board of Accounts

General Form No. 364 (1997)

DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	OFFICE, DEPARTMENT OR FUND	AMOUNT OF VOUCHER	AMOUNT ALLOWED	CHECK/WARRANT NUMBER	MEMORANDUM (See Note (2) Above)
1/5, 2/6	791	American Express Merchant Services	Rotary	\$ 56 0.01		ACH	
1/30/2017	792	Anders Water Conditioning	Operating	\$ 11 0.10		2063	
1/12/2017	793	Arrow Energy	Rotary	\$ 26,720 0.28		2057	
1/4/2017	794	Aviation Association of Indiana	Operating	\$ 290 0.00		2053	2017 Dues
1/1/2017	795	CenturyLink	Operating	\$ 264 0.80		2054	
1/8/2017	796	City of Rensselaer Utilities Department	Operating	\$ 957 0.07		2055	
2/3/2017	797	Consolidated Insurance Agency	Operating	\$ 421 0.00		2064	9 Unit T-Hangar Addition 1/24/17
2/8/2017	798	Goodwin Fire Equipment, Inc.	Operating	\$ 71 0.90		2065	2 Fire Extinguisher Covers- Fuel Farm
2/3/2017	799	Hamstra Builders, Inc.	Cumulative Building Fund	\$ 86,180 0.40		2068	App 5 Progressive through 1/18/17
1/9, 1/10, 2/4	800	Indiana Department of Revenue	Operating/Rotary	\$ 607 0.46		ACH	
1/31/2017	801	Indiana Department of Workforce Development	Operating	\$ 30 0.84		2058	
1/13, 1/30	802	Indiana Public Retirement System	Operating	\$ 589 0.84		ACH	
1/5, 1/19, 2/2, 2/3	803	Intuit Merchant Services	Operating/Rotary	\$ 56 0.12		ACH	
1/31/2017	804	Jasper County REMC	Operating	\$ 6 0.00		2066	
2/6/2017	805	NGC	Operating	\$ 200 0.00		2067	Terminal Chairs
12/30/2016	806	Orion Payment Systems	Rotary	\$ 144 0.53		ACH	Dec CC Process
1/19/2017	807	PNC Bank	Operating	\$ 276 0.60		2069	
1/13, 1/27	808	Ray Seif	Operating	\$ 3,403 0.59		2052, 2059	
1/24, 2/2	809	Rensselaer Petroleum	Operating	\$ 92 0.84		2070	
1/9/2017	810	RSINet	Operating	\$ 180 0.00		2056	04 Oct-Dec 2016
2/8/2017	811	Sean M Yallaly	Operating	\$ 32 0.32		2060	1/4 Board Meeting
2/8/2017	812	Timothy A Carlless	Operating	\$ 30 0.20		2061	1/4 Board Meeting
1/10/2017	813	United States Department of the Treasury	Operating	\$ 1,320 0.78		ACH	
1/20/2017	814	Verizon	Operating	\$ 75 0.32		2071	
1/30, 2/8	815	W. Craig Jackson	Operating	\$ 110 0.37		2062, 2072	Airport Terminal TV, 1/4 board, 1/2 budget

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

February 8, 2017

W. Cigzuch
 Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 1 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$122,129.37

Date this 8th day of February, 2017

W. Cigzuch
[Other signatures]

 SIGNATURES OF GOVERNING BOARD