

Jasper County Airport
2326 West Clark Street
Rensselaer, IN 47978
219.866.2100



**REGULAR MEETING OF THE JASPER COUNTY AIRPORT AUTHORITY BOARD
October 8, 2020**

The Jasper County Airport Authority Board (JCAA) met on October 8, 2020, at 4:00 p.m. Central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978 in addition to electronic/virtual attendance via FreeConferenceCall.com. Forming a quorum were JCAA Secretary/Treasurer W. Craig Jackson, JCAA board member Allen P. Mushett and JCAA board member Bruce K. Wood. Also in attendance were Airport Manager Ray Seif, JCAA Attorney Richard F. Comingore, Woolpert Engineer Curtis Brown (virtual), and Mr. Robert E. Schenk.

Upon reaching a quorum, Mr. Jackson called the meeting to order at 4:05 pm cdt and led the JCAA in the Pledge of Allegiance before Mr. Wood motioned to approve the JCAA's September 10, 2020 board meeting minutes, which was seconded by Mr. Mushett, and approved unanimously by the JCAA Board.

Mr. Brown gave a quick update to the master plan discussion, yielding to Mr. Seif for the remainder of the discussion.

Mr. Seif presented the manager's report, discussing such items as hangar capacity, fuel sales and maintenance, required grass runway maintenance and tree trimming/removal for hazard mitigation, AWOS maintenance required, website problems needing Godaddy tech support for \$80-\$100, and the masterplan project negotiation status. Mr. Seif suggested purchasing a round Jet-A nozzle for ~ \$170 for rotorcraft and aircraft requiring jet fuel but not able to use a duck bill nozzle.

Mr. Seif also presented the manager's payroll timesheets for weeks starting 9/7/20-9/28/20, comp time earned of .58 hours, comp time used of 6.51 hours, vacation of 13.35 hr used, and continuing education of \$598 for the airport manager.

With Mr. Wood's motion, second by Mr. Mushett, the JCAA voted unanimously to approve the airport manager's payroll timesheets for weeks starting 9/7/20-9/28/20, comp time earned of .58 hours, comp time used of 6.51 hours, vacation of 13.35 hr used, and continuing education of \$598 for the airport manager, which required transferring \$598 from the operating fund continuing education fund to the flight school operating fund.

Mr. Seif also discussed credit card activity, rental aircraft activity including transferring \$1,198.68 from the rental aircraft operating fund to the rotary fund. Mr. Seif also discussed upcoming budget meetings with JC Council.

Claims were presented totaling \$16,516.37. After review, discussion, and with Mr. Wood's motion, second by Mr. Mushett, the JCAA board unanimously voted to approve claims totaling \$16,516.37.

"A mile of highway will take you a mile, but a mile of runway will take you anywhere." -Author Unknown

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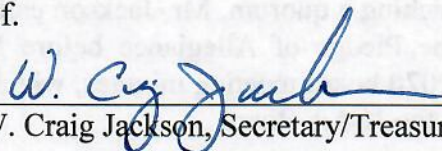


Mr. Jackson asked about the condition of the obstruction posts along Airport and Wood Roads. Mr. Seif indicated that he would check on the condition and report back at the next board meeting.

Finally, with Mr. Wood's motion, second by Mr. Mushett, the JCAA board adjourned its meeting at 4:37 pm.

BE IT RESOLVED that the JCAA's next meeting shall be held on Thursday, November 12, 2020, at 4:00 p.m. central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978.

The Minutes were compiled by Mr. Seif.


W. Craig Jackson, Secretary/Treasurer