

Jasper County Airport
2326 West Clark Street
Rensselaer, IN 47978
219.866.2100



REGULAR MEETING OF THE JASPER COUNTY AIRPORT AUTHORITY BOARD January 9, 2020

The Jasper County Airport Authority Board (JCAA) met on January 8, 2020, at 4:00 p.m. Central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978. Forming a quorum were JCAA Vice-President Sean M. Yallaly, JCAA Secretary/Treasurer W. Craig Jackson, and JCAA member Allen P. Mushett. Also in attendance were Airport Manager Ray Seif, JCAA Attorney Richard F. Comingore, Airport Engineer Ken Ross, P.E. who departed at 5:15, and Airport tenant Derich Schultz who arrived at 4:53 pm.

Upon calling the meeting to order at 4:05 p.m. central time, Mr. Yallaly led the JCAA in the Pledge of Allegiance before Mr. Mushett motioned to approve the minutes of the JCAA's December 4, 2019 regular meeting and December 30, 2019 year-end meeting, which was seconded by Mr. Yallaly, and approved unanimously by the JCAA Board.

With the noted absence of JCAA Board President David W. Pettet and JCAA Member Kimberlie J. DeWees, the JCAA Board opened the floor for 2020 JCAA officer nominations. Upon discussion, motion by Mr. Mushett, and second by Mr. Jackson, JCAA voted unanimously to continue the slate of officers from 2019 for 2020, reelecting Mr. David W. Pettet as JCAA President, Mr. Sean M. Yallaly as JCAA Vice President, and Mr. W. Craig Jackson as JCAA Secretary/Treasurer.

To permit the immediately-following, annual meeting of the Jasper County Airport Authority Board of Finance, Mr. Yallaly continued the regular meeting of the JCAA at 4:10 p.m. Central time.

Mr. Yallaly reconvened the JCAA's regular meeting at 4:27 p.m. Central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978. Forming a quorum were JCAA Vice President Sean M. Yallaly, JCAA Secretary/Treasurer W. Craig Jackson, and JCAA Board member Allen P. Mushett. Also in attendance were Airport Manager Ray Seif, JCAA Attorney Richard F. Comingore, Airport Engineer Ken Ross, P.E. who departed at 5:15, and Airport tenant Derich Schultz who arrived at 4:53 pm.

Mr. Ross presented the engineer's report discussing the required FAA Annual report and INDOT pay request for the lot acquisition grant in addition to discussing Capital Improvement Program strategies and discussions between Mr. Ross and Mr. Seif. Mr. Ross asked the JCAA to approve the suggested CIP projects for the next 5 years and INDOT grant pay request for the reimbursement on the land acquisition. With Mr. Yallaly's motion, second by Mr. Mushett, JCAA board voted unanimously to approve the CIP as suggested and INDOT pay request.

Mr. Derich Schultz arrived at the meeting at 4:53pm and discussed his hangar request for installing a high power door on his current hangar with a bulbous bump out to accommodate the length of his new aircraft, an Eclipse Jet. He said he would install the door at his own expense and remove the old door to be given back to the airport for use elsewhere. He also said that he

"A mile of highway will take you a mile, but a mile of runway will take you anywhere." -Author Unknown

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understands he would be making that modification at his own expense with no expectation of any remuneration in the future if he decides to vacate the hangar. The JCAA was open to the prospect of Mr. Schultz's request for him to replace his hangar door at his own expense with a high lift, single piece door with bump-out.

Mr. Ross left the meeting at 5:15pm.

Mr. Seif presented the manager's report discussing hangar vacancies, hangar requests, QTPod agreements, credit card processing, Insurance for the rental and business auto, cash farm format, and Investments. Mr. Seif asked the board to approve manager payroll for weeks starting 12/30/19, in addition to comp time of 13.78 hours used and vacation of 5.47 hours used. With Mr. Yallaly's motion, second by Mr. Mushett, the JCAA board voted unanimously to approve airport manager payroll, comp time, and vacation as requested.

Mr. Seif discussed the rental aircraft including ribbon cutting and q&a outreach sessions. Mr. Seif asked for clarification about the proposed 5% discount for city/county employees and the board agreed to extend the discount to all city/county employees located within Jasper County.

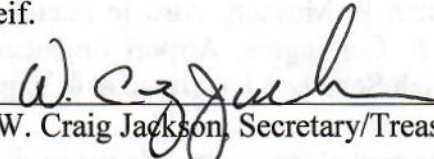
Mr. Seif also discussed recent gifts received at the airport including coffee, mug, cookies in a Christmas box and old notebook computer with educational software.

With Mr. Jackson's motion, second by Mr. Mushett, the board voted unanimously to approve the claims totaling **\$6,570.23**.

JCAA adjourned its regular meeting.

BE IT RESOLVED that the JCAA's next meeting shall be held on Thursday, February 13, 2020, at 4:00 p.m. central time at Jasper County Airport, 2326 West Clark Street, Rensselaer, Indiana, 47978.

The Minutes were compiled by Mr. Seif.


W. Craig Jackson, Secretary/Treasurer